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ABSTRACT

This is the first of a series of publications developed by the Massachusetts Dissemination Project in an effort to promote greater exchange and sharing of resources among educational organizations, service providers, and client groups. Intended primarily for use by educators and parents, this volume contains an annotated listing of publications from the Massachusetts Department of Education in the following subject areas: adult education, bilingual education, board of education, curriculum and instruction, educational information, educational law, equal educational opportunity, library extension, Massachusetts Educational Television, nutrition education, occupational education, regional education centers, research and assessment, right to read, school building assistance, school district reorganization and collaboration, school finance, school management services, special education, student services, and teacher certification. Curriculum guides and bibliographies of instructional materials are included under the appropriate headings, and information is provided for ordering the various publications. (BBM)

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RESOURCES FOR SCHOOLS

MASSACHUSETTS DEPARTMENT OF EDUCATION

1. A CATALOG OF PUBLICATIONS FROM THE MASSACHUSETTS DEPARTMENT OF EDUCATION

U.S. DEPARTMENT OF HEALTH
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

Cecilia M. DiBella

IR005718

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RESOURCES FOR SCHOOLS

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INTRODUCTION

Resources for Schools is a series of publications developed by the Massachusetts Dissemination Project for Massachusetts educators, parents, and students. The project, funded by the National Institute of Education, has four major goals:

- to stimulate greater awareness of the resources available to Massachusetts schools,
- to provide educators, parents and students with specific information about resources and materials for school programs and services,
- to help educators, parents, and students find and use educational information and resources they need to improve school programs,
- to encourage greater exchange and sharing of resources among educational organizations, service providers, the Department of Education, the Regional Education Centers, and all client groups.

Massachusetts Dissemination Project staff work at the Department of Education's Boston office and in each of the six Regional Education Centers. At each Center, sub-committees composed of educators, parents, and students work with Department staff to design and implement ways of using information, resources, and materials more effectively. Ultimately, the Regional Centers will function as switchboards — sometimes providing services directly to schools, other times connecting them with the many existing resources. The development of this series -- as its name suggests -- is one way the project is helping make these connections. *Please contact a member of the project staff (names and addresses are on the inside back cover) for more information about the series, the project or the Regional Center nearest you.*

The NETWORK of Innovative Schools in Merrimac provided assistance in designing and publishing the series. A special thanks is due Susan Harris, The NETWORK's liaison to the Massachusetts Dissemination Project.

The continued assistance and support by the Bureau of Educational Information Services, in particular by Sally Gelardin and Dr. Richard Gilman, is gratefully acknowledged.

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The publications in this catalog are listed alphabetically under topical headings. Information about where to obtain the publications (which are free of charge unless otherwise noted) is included at the end of each section. New publications will be listed as they are available in Commonwealth, the monthly newsletter of the Department of Education.

ADULT EDUCATION

CORRESPONDENCE COURSE CATALOG
July 1977

Provides general information about the correspondence courses that are available, how to enroll, descriptions of the courses offered, a textbook price list and an application form.

HELPING ADULTS REACH EDUCATIONAL GOALS
1976

A community leader's resource guide to the four major services provided by the Bureau of Adult Services. Those are: adult basic education, high school equivalency, adult education classes and correspondence courses.

HIGH SCHOOL EQUIVALENCY PROGRAM

Provides general information about, and application forms for the High School Equivalency Certificate including General Educational Development (GED) Test information. This brochure is available in English and in Spanish.

HIGH SCHOOL GUIDANCE COUNSELORS' CORRESPONDENCE COURSE MANUAL
October 1974

A guidance counselor's manual on how to use correspondence courses to supplement high school classes. Provides information on what they are, some typical needs situations, typical students who enroll in correspondence courses, correspondence course study guides, etc.

HOW TO STUDY A CORRESPONDENCE COURSE
January 1971

Includes information on studying and preparing lesson reports, how to memorize, how to use the course study guide, writing a worthwhile final examination, etc.

JOURNAL: MASSACHUSETTS ADULT AND CONTINUING EDUCATION

A monthly newsletter with articles about new programs in adult education, upcoming events and editorials from practitioners in the field.

QUESTIONS AND ANSWERS IN PREPARATION FOR THE NATURALIZATION EXAMINATION

Provides answers to questions that are commonly found on the naturalization examination for United States citizenship. Questions pertain to the Constitution, the elections process, Massachusetts government and United States history. Published annually.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of Adult Services
31 St. James Avenue
Boston, Massachusetts 02116 (617) 727-5784

BILINGUAL EDUCATION

CAPITULO 622 Y USTED

An explanation of Chapter 622 and its implementation in schools, written in Spanish.

CAPITULO 71A REGLAMENTO DIGENTE PARA LA IMPLEMENTACION Y ADMINISTRACION DE PROGRAMAS EN EDUCACION BILINGUE TRANSICIONAL
1976

The actual text of Chapter 71A, the regulations addressing the administration of programs in transitional bilingual education, written in Spanish.

DIRECTRIZES PARA A PARTICIPACAO DOS TAIS NOS PROGRAMAS DE EDUCACAO BILINGUE DE TRANSICAO DE ACORDO CON CAPITULO 71A DA LEI DE EDUCACO BILINGUE DE TRANSICAO, DE 1971
1977

Guidelines for parental involvement in transitional

bilingual education programs under Chapter 71A, the Transitional Bilingual Education Law, written in Portuguese.

GUIDELINES FOR FULL-TIME PROGRAMS OF INSTRUCTION IN TRANSITIONAL BILINGUAL EDUCATION

The guidelines are intended for educators and deal specifically with the treatment of the language mediums used to instruct the students and the content to be covered.

GUIDELINES FOR PARENTAL INVOLVEMENT IN TRANSITIONAL BILINGUAL EDUCATION
1976

The guidelines describe the rationale for parental involvement, specific steps to be taken in organizing parent advisory councils, and the roles and responsibilities for these councils.

MEETING THE NEEDS OF THE BILINGUAL CHILD
June 1974

An historical perspective of the nation's first Transitional Bilingual Education Law: Chapter 71A of the Acts of 1971. *A flier has been published under the same title which summarizes the information in the booklet.*
Prepared by Dr. Richard M. Hailer.

NORMAS PARA LA PARTICIPACION DE PADRES EN PROGRAMAS DE EDUCACION BILINGUE TRANSICIONAL BAJO EL MANDATO DEL CAPITULO 71A, LEYES GENERALES, DE 1971

Guidelines for parental involvement in transitional bilingual programs under Chapter 71A, the Transitional Bilingual Education Law, written in Spanish.

O CAPITULO 622 E OS JOVENS PORTUGUESES

An explanation of Chapter 622 and its implementation in schools, written in Portuguese.

TWO WAY
1976

Contains synopsis of Chapter 71A and provides information on the regulations for the administration of bilingual programs, regulations for teacher certification, regulations regarding census obligations, guidelines for parental involvement, etc.

WHERE AVAILABLE:

Any of the publications listed above can be obtained from any Regional Education Center. (See inside back cover for addresses.)

BOARD OF EDUCATION

1975-76 ANNUAL REPORT

A summary of the full report providing an account of programs and activities conducted by the Board through the Department of Education. Priorities for FY 1976 included occupational education, special education, art education and implementation of Chapter 622.

1974-75 ANNUAL REPORT

A summary of full report providing an account of programs and activities conducted by the Board of Education. Priorities for FY 1975 included commitment to special needs children, equality of both school funding and educational opportunity and occupational competence for all students.

BECAUSE IT IS RIGHT EDUCATIONALLY, A TEN-YEAR REPORT

Descriptions of principles governing Massachusetts Board of Education integration policy decisions 1975-76.

EDUCATIONAL GOALS FOR MASSACHUSETTS
September 1971

A list and rationale for ten general goals for education.

END-OF-YEAR-REPORT TO THE BOARD OF EDUCATION ON THE COMMISSIONER'S FISCAL YEAR 1976 OPERATIONAL PLAN

June 1976

Listing of operational priorities, including a brief statement of objectives, agreed upon annually by the Board and Commissioner. Published each June.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of Educational Information Services
31 St. James Avenue
Boston, MA 02116 (617) 727-5792

CURRICULUM AND INSTRUCTION

A GUIDE TO CULTURAL INSTITUTIONS IN MASSACHUSETTS

Spring, 1977

A teacher's resource guide to over 150 agencies in the Commonwealth offering cultural programs, events, exhibits, and information to children. Directory contains a brief description of each agency, their hours, phone numbers and locations. *There may be a charge for this directory.*

ANNUAL EVALUATION REPORT TITLE I, ESEA FISCAL YEAR 1975

December 1976

Provides extensive data on Title I programs in Massachusetts, specifically in the areas of non-public school participation, staff training, community and parental involvement and effect on educational achievement and attendance.

CHANGING THE CURRICULUM, ORGANIZATIONAL DEVELOPMENT IN EDUCATION

1977

Reviews strategies and models for the development of organizational and curricular change in schools.

Includes bibliography *Available from Massachusetts Educational Television, 54 Rindge Avenue Extension, Cambridge, MA 02140 (617) 727-6395.*

CURRICULUM GUIDE IN ART
February 1973

Includes information on the organization and administration of an art education program for grades K-12.

DIRECTORY OF EVALUATION CONSULTANTS
January 1977

A partial listing of college and university professionals who are able to assist in Title I program evaluation.

DRIVER AND TRAFFIC SAFETY EDUCATION CURRICULUM GUIDE
September 1971

Examines the philosophy of driver education, discusses legal aspects such as certification of students and teachers, presents a comprehensive classroom and behind-the-wheel syllabus and enumerates resource materials. *Available at: Massachusetts Department of Education, Bureau of Student Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5754*

ENERGY AND ENERGY DEVICES CURRICULUM
1975

A series of 22 learning activities, each one published as a separate instruction manual, appropriate for junior, middle and high school students enrolled in occupational education programs. Each hands-on learning activity covers some aspect of small gasoline engine repair and is designed to be self-teaching and self-paced. *Available only from the Division of Occupational Education (617) 727-8143.*

HEALTH EDUCATION CURRICULUM GUIDE (GRADES 1-12) PART I
March 1975

The guide is organized into four broad areas of

health: Physical Health, Mental and Social Health, Consumer and Environmental Health, and Safe Living. A bibliography and list of audio-visual materials are also included. *Available at: Massachusetts Department of Education, Bureau of Student Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5754*

KALEIDOSCOPE

Brief accounts of new programs currently operating in schools throughout the state with each issue focusing on one or two topic areas. Published several times a year.

Kaleidoscope 18 (Winter, 1977) marks a new magazine format. Instead of brief accounts of many projects, five or six projects are described in detail. The mailing list is not being expanded but individual copies can be obtained by contacting the Bureau of Curriculum Services (617) 727-5750.

KINDERGARTEN CURRICULUM RESOURCE GUIDE
May 1972

Contains information in the areas of communication skills, exploration, creative expression, environmental orientation, interpersonal relationships, observing children, parent-teacher relationships as well as a list of suggested instructional materials.

MUSIC CURRICULUM GUIDE (GRADES 1-6)

Includes information on conceptual development with regard to music (organized by grade levels), planning and guiding activities of the music curriculum, the elementary instructional program and an appendix of sources for materials and equipment.

MUSIC CURRICULUM GUIDE (GRADES 7-12)

Divided into junior high school and senior high school programs, the guide provides information on the academic program and the instrumental and choral programs within the music curriculum.

PARENTS AND TITLE I, A RESOURCE PACKAGE
October 1977

A compilation of potential resources for Parent Advisory Council (PAC) members to aid them in carrying out their responsibilities under the federal regulations. Emphasizes the "how to" approach and provides specific examples. *Will be available in October, 1977, at cost, from the Title I Dissemination Project, Room 613, Statler Office Building, 20 Providence St., Boston, MA 02116 (617) 426-6324.*

READING CURRICULUM GUIDE (GRADES 1-12)

The Guide lists: 1) skills involved in reading instruction, including performance objectives and sample items for measuring students' achievement of the objective, and 2) attitudes and interests developed through reading instruction.

WHERE AVAILABLE:

Unless otherwise noted, contact:

Massachusetts Department of Education
Bureau of Curriculum Services
31 St. James Avenue
Boston, MA 02116 (617) 727-5750
(copies are limited)

EDUCATIONAL INFORMATION

EDUCATION: THE COMMONWEALTH OF MASSACHUSETTS

The monthly newsletter of the Department of Education containing information on new programs, Board meeting results, and a monthly calendar of coming events.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of Educational Information Services
31 St. James Avenue
Boston, MA 02116 (617) 727-5792

EDUCATIONAL LAW

DIRECTORY OF MASSACHUSETTS EDUCATION LAWS
November 1975

Provides a comprehensive compilation of all major Massachusetts general laws relating to elementary and secondary education as enacted and amended by the Massachusetts legislature up to and including the 1974 session. *This publication is available for a charge of $4.00 from: Merrimack Education Center, 101 Mill Road, Chelmsford, MA 01824 (617) 729-8144*

EQUAL EMPLOYMENT LAWS AND REGULATIONS
January 1977

A summary of minimum standards for achieving equal employment opportunities as mandated by federal and state laws. *Available from: Massachusetts Department of Education, Bureau of Educational Information Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5792*

EQUAL EDUCATIONAL OPPORTUNITY

BALANCING THE PUBLIC SCHOOLS
1975

An historical perspective of desegregation in Boston and Springfield schools including relevant court cases and citations, and a chronology of major events. Prepared by the Massachusetts Research Center for the Board of Education. *Available in limited quantities at The Bureau of Equal Educational Opportunity (617) 727-5880.*

CAPITULO 622 Y USTED
June 1976

An explanation of Chapter 622 and its implementation in schools, written in Spanish.

CHAPTER 622: QUESTIONS AND ANSWERS

Gives answers to some of the more common questions

regarding the implementation of Chapter 622 in schools.

EQUAL OPPORTUNITY IN PHYSICAL EDUCATION AND ATHLETICS, CHAPTER 622 TITLE IX

Provides answers to commonly asked questions about implementation of Chapter 622 and Title IX in schools.

A GUIDE FOR THE EVALUATION OF INSTRUCTIONAL MATERIALS UNDER CHAPTER 622
1975

Contains a guide for assessing curricula, check sheets for evaluating sex role and racial stereotyping in textbooks, and a selected bibliography.

METCO HANDBOOK
July 1976

Provides information about METCO regarding program standards, administrative guidelines, support services, curriculum, transportation, communication and parental involvement. *Available at the Bureau of Equal Educational Opportunity (617) 727-5880*

MULTI-ETHNIC AND SEX-FAIR RESOURCE MATERIALS
September 1976

A bibliography of multi-ethnic and sex-fair films, textbooks, kits, video tapes and other resource materials for use in schools to assist in the implementation of Chapter 622. *Updated bibliography to be available some time during the Summer, 1977.*

O CAPITULO 622 E OS JOVENS PORTUGUESES
July 1977

An explanation of Chapter 622 and its implementation in schools, written Portuguese.

A PARENT'S GUIDE TO THE MAGNET SCHOOLS IN BOSTON
May 1977

Contains descriptions of all magnet schools in Boston,

information on choosing a magnet school and the assignment process. Prepared by the City-Wide Educational Coalition. *Available in limited quantities at the City-Wide Educational Coalition, 52 Chauncey Street, Boston, MA 02111 (617) 542-2835.*

RECOMMENDATIONS ON PARAPROFESSIONAL STAFF
April 1977

Discusses the major themes and short and long range plans regarding the use of paraprofessional staff in schools. The recommendations are the result of a 1977 conference on the use of paraprofessionals in schools in Massachusetts which examined the roles and status of auxiliary personnel in urban schools.

622 REGULATIONS
August 1975

The actual text of the law including its purpose and how it affects school administration, guidance, curricula, extra-curricular activities, facilities and complaint procedures.

REGULATIONS PERTAINING TO SECTION 8 OF CHAPTER 636 OF 1974, REGARDING MAGNET SCHOOL FACILITIES AND MAGNET EDUCATIONAL PROGRAMS
February 1975

Actual text of the regulations regarding definitions, eligibility, program requirements, application procedures and other provisions. *Available in limited quantities at the Bureau of Equal Educational Opportunity (617) 727-5880.*

RESOURCE LIST OF CONSULTANTS WORKING ON THE ISSUES OF EQUAL EDUCATIONAL OPPORTUNITY
1975

A list of individuals and organizations interested in assisting Massachusetts schools implement Chapter 622, through the presentation of courses, workshops and panel discussions. *Available in limited quantities at the Bureau of Equal Educational Opportunity (617) 727-5880.*

SCHOOLS AND PROGRAMS OF CHOICE: VOLUNTARY DESEGREGATION IN MASSACHUSETTS
April 1977

Describes many of the Magnet/METCO schools and programs throughout the Commonwealth, providing the reader with a general image of the voluntary desegregation movement in education. *Available in limited quantities at the Bureau of Equal Educational Opportunity (617) 727-5880.*

TITLE IX AND CHAPTER 622 COMPLIANCE GUIDELINES FOR PUBLIC SCHOOLS

Gives general overview of major points contained within the two sets of regulations and includes criteria for evaluating schools' compliance with the law.

WHERE AVAILABLE:

Unless otherwise noted, each of the publications listed above can be obtained at any Regional Education Center. (See inside back cover for addresses.)

LIBRARY EXTENSION

ACCESS: A GUIDE TO MASSACHUSETTS PUBLIC LIBRARIES SERVING PERSONS WITH SPECIAL NEEDS
1977

A directory of programs and resources based on a statewide survey of public libraries.

ANNUAL REPORT OF THE BOARD OF LIBRARY COMMISSIONERS

Annual report of the Board to the Governor.
Available from the Office of the Secretary of State.

COLLECTIVE BARGAINING IN MASSACHUSETTS LIBRARIES: GUIDANCE FOR ADMINISTRATORS AND STAFFS
1976

Reviews the legal basis for collective bargaining,

suggests advantages and disadvantages of the process and offers guidance based on case law. Includes bibliography.

COPYRIGHT LAW REVISION: SUMMARY OF PROVISIONS AFFECTING LIBRARY/MEDIA CENTERS
December 1976

Highlights portions of the new copyright law revision paying particular attention to fair use and library copying. Includes brief bibliography.

DATA FOR MASSACHUSETTS: PUBLIC LIBRARY COMPARATIVE REPORT

Presents various indicators of library support and activity in comparative terms. Includes means, medians, and percentile values of each indicator for libraries in six population groups.

DATA FOR MASSACHUSETTS: PUBLIC LIBRARY PERSONNEL REPORT

Provides data on salaries, educational levels and fringe benefits in public libraries. Published annually.

FREE PUBLIC LIBRARIES IN MASSACHUSETTS

Lists public library addresses and identifies library directors. Published semi-annually.

FRIENDS OF LIBRARY GROUPS IN MASSACHUSETTS PUBLIC LIBRARIES

Lists libraries having Friends groups, identifies chief officers and key groups' activities. Published bi-annually.

DIRECTORY OF LIBRARY SYSTEMS AND LIBRARY AND INFORMATION NETWORKS IN NEW ENGLAND

The section on Massachusetts identifies and provides

information about the consortia which have been formed and are currently active in promoting inter-library cooperation.

LIBRARY SCIENCE COURSES

Published three times each year. Fall and Spring: Library science and educational media courses available in Massachusetts. Summer: Courses offered in the New England area.

LSCA SPECIAL PROJECT REPORTS

Descriptions of LSCA Title I projects. Published annually.

MEDIAWRITE

A monthly newsletter publicizing Bureau of Library Extension policies, procedures, activities and concerns to members of the constituency.

THE MASSACHUSETTS BUREAU OF LIBRARY EXTENSION

Describes programs and personnel of the administrative arm of the Board of Library Commissioners. Published annually.

PLANNING SCHOOL MEDIA FACILITIES: A STEP-BY-STEP GUIDE TO PREPARING EDUCATIONAL FACILITIES

1975

A basic guide to analyzing needs, determining alternatives, and developing specifications for those planning media facilities. Includes bibliography.
Also available at Massachusetts Educational Television, 64 Ridge Avenue Extension, Cambridge, MA 02140 (617) 727-6335

WHERE AVAILABLE:

Unless otherwise noted, contact:

Massachusetts Department of Education
Bureau of Library Extension
648 Beacon Street
Boston, MA 02215 (617) 267-9400

MASSACHUSETTS EDUCATIONAL TELEVISION

THE 1977-78 MET PROGRAM BROADCAST SCHEDULE

Lists MET programs to be aired during the 1977-78 school year on Channel 2 (WGBH-TV) in Boston and Channel 57 (WGBY-TV) in Springfield.

CREATIVE UTILIZATION OF TELEVISION IN THE CLASSROOM

A brief guide to assist teachers in preparing to watch and in watching MET programs with suggestions for follow-up classroom activities.

THE EDUCATOR'S GUIDE TO VIDEO EQUIPMENT
1978

Compares costs, features, characteristics and utilization of half inch versus three-quarter inch video tape equipment.

MET BROCHURE

Outline of programs and services provided by MET.

THE NEW COPYRIGHT LAW AND THE DUPLICATION OF BROADCAST TELEVISION PROGRAMS: DO'S AND DON'TS FOR THE SCHOOL MEDIA SPECIALIST
January 1978

Reviews the history of copyright legislation with respect to the use of television. Describes the MET video tape recording code and provides specific guidelines for local users who record television programs off the air for classroom use. *Not available until January 1978.*

REVIEW OF SOURCES FOR EVALUATING THE PERFORMANCE OF AUDIOVISUAL EQUIPMENT
1977

An annotated listing of periodicals and other sources

in which the performance of media hardware is critically appraised.

TEACHER'S GUIDES

Teacher's guides exist for every MET program, regardless of grade level. Full details on prices and ordering procedures are available from MET or the broadcast schedule.

THROUGH THE TUBE DARKLY
1975

Reviews the literature pertaining to the effects of television on the behavior and attitudes of children. Includes a proposal for an alternative child-television relationship. Includes bibliography.

WHERE AVAILABLE:

Except for the Teacher's Guides, for which there is a charge, the above publications can be obtained free of charge from:

Massachusetts Educational Television
54 Rindge Avenue Extension
Cambridge, MA 02140 (617) 727-6395

NUTRITION EDUCATION

FOCUS ON NUTRITION (GRADES K-6)
Revised 1976

A teacher's handbook for nutrition education in grades K-6. Includes a curriculum guide, a course of study, and a list of resource materials. *$1.50 charge to out-of-state teachers only.*

FOCUS ON NUTRITION (GRADES 7-12)

A teacher's handbook for nutrition education in grades 7-12. Includes a curriculum guide, a course of study, and a list of resource materials. *$2.50 charge to out-of-state teachers only.*

INTRODUCING KINDERGARTEN CHILDREN TO THE SCHOOL FOOD SERVICE PROGRAM
May 1975

Appropriate for use by school food service directors who wish to acquaint all kindergarten pupils with the school food service program.

IS THERE AN EATER'S ADVISORY TEAM (E.A.T.) IN YOUR SCHOOL?
June 1976

Provides information on how to set up a school E.A.T. whose purpose is to provide a bridge between school food service personnel, teachers, and student body.

NUTRITION EDUCATION: A COOPERATIVE EFFORT GRADES (K-6)
May 1976

Three publications: 1) Teacher's Guide - for integrating nutrition education into the curriculum, appropriate for use with elementary transitional bilingual students. 2) Leader's Guide - for use by nutrition educators interested in starting nutrition education projects with teachers, parents and community organizations. 3) Annotated Bibliography - current list of books, films, slides, kits, activity pieces and pamphlets for use in nutrition education programs.

NUTRITION MINI-LESSON: WHAT'S MISSING FROM YOUR LUNCH?
June 1976

Appropriate for use by school food service personnel who wish to acquaint children in grades 3-6 with the components of the Type A school lunch pattern and to introduce them to the operation of the school food service program.

WHERE AVAILABLE:

The above publications can be obtained (free of charge to all Massachusetts teachers) by contacting:

Massachusetts Department of Education
Bureau of Nutrition Education and School Food Services
31 St. James Avenue
Boston, Massachusetts 02116 (617) 727-5764

The following is a list of publications available only through the workshops sponsored by the Bureau of Nutrition Education and School Food Services. For information about these workshops, call or write the Bureau.

Food and Man (designed to augment learning experiences suggested in Focus on Nutrition K-6) *1975*

Protein Power (designed to augment learning experiences suggested in Focus on Nutrition 7-12) *1975*

Activity Packet for Grades K-6 *1975*

Every Food Choice is a Value Judgment *1975*

List of Nutrition Education Services

Curriculum, Carrots and Kids (Nutrition Education workshops for teachers)

OCCUPATIONAL EDUCATION

ANNUAL AND FIVE-YEAR STATE PLAN FOR VOCATIONAL EDUCATION IN MASSACHUSETTS
June 1977

Provides technical analyses of present data pertaining to occupational education needs, manpower needs and job opportunities, as well as planned expenditures for occupational education in FY'78 and projected need for funds in the next five years.

AN APPROACH TO THE DEVELOPMENT OF A COMPREHENSIVE PLAN FOR CAREER GUIDANCE FOR THE COMMONWEALTH OF MASSACHUSETTS
March 1975

A report from the Ad Hoc Career Guidance Advisory Committee including a statement of educational philosophy, the goals and objectives of Career Guidance, and priorities for planning.

CAREER GRAM: MASSACHUSETTS CAREER GUIDANCE, CAREER EDUCATION NEWSLETTER
1977

A monthly newsletter with recent conference reports, information on upcoming events, and so on.

CONFERENCE ON OCCUPATIONAL EDUCATION IN COMMUNITY COLLEGES
1972

Summarizes most of the talks given at the Conference and includes additional materials of general interest provided by the speakers. *Available only from the Division of Occupational Education (617) 727-8143.*

EXPANDING ALTERNATIVES IN CAREER GUIDANCE
July 1976

A guide to promising programs and practices in the area of career guidance. Abstracts of career guidance literature from the ERIC system and a bibliography are included. Available in limited quantities.

LEADER'S GUIDE FOR *WORKWORLD*

Provides additional information for leaders to supplement *Workworld*, a multi-media program designed to inform high school and college students of the opportunities for them in occupational education.

OCCUPATIONAL EDUCATION FOR SPECIAL NEEDS -- WHAT IT IS, HOW IT WORKS: A HANDBOOK FOR REGIONAL STAFF
1976

Explains the intent of the Bureau of Special Needs as dictated by state and federal mandates. Provides information on programs for the handicapped, for the disadvantaged, as well as school and community cooperation in monitoring and evaluation.

OCCUPATIONAL EDUCATION OPPORTUNITY AND RESOURCES

A resource document including information on appren-

ticeship training, evening adult education, evening practical arts, licensed private schools and technical education. *During July 1977 this publication was being updated and reprinted. Call the Bureau of Post-Secondary Occupational and Technical Education (727-5738) to find out where and when it will be available.*

OCCUPATIONAL EDUCATION: THREE PROGRAMS FOR ADMINISTRATORS, TEACHERS AND STUDENTS IN URBAN SETTINGS
1976

Describes three college level training programs -- a program in administration of occupational education, a program in individualized instruction, and a program for early childhood education -- all focusing on expanding occupational education opportunities for minorities.

REGULATIONS GOVERNING VOCATIONAL EDUCATION UNDER CHAPTER 74, GENERAL LAWS
February 1977

Contains regulations promulgated to administer and supervise the administration of occupational education programs in the Commonwealth.

SEARCHING FOR A FUTURE CAREER

Answers commonly asked questions about occupational education in Massachusetts: who is eligible, what kinds of programs are available, what financial aid is available, etc.

SELECTED PROGRAMS IN OCCUPATIONAL EDUCATION 1973-74

Describes four occupational education programs developed and implemented in selected Massachusetts schools by a Leadership Program jointly sponsored by Fitchburg State College and the State Department of Education. *Available only from the Division of Occupational Education (617) 727-8143.*

SKILLS BANK NETWORK
1977

A brochure describing a new system for linking employers and graduates of occupational education programs in Massachusetts. Included in the brochure is an order form for obtaining Skills Bank Network Users Handbook that will be made available to all interested employers.

STATE FUNDED OCCUPATIONAL EDUCATIONAL EDUCATION PROGRAMS IN MASSACHUSETTS
1977

Programs are listed by schools and by programs to assist school districts, counselors, educators and citizens in identifying and locating occupational education resources in the Commonwealth.

STUDENT CONSUMER'S HANDBOOK

A handbook for anyone interested in career education. Includes a directory of Massachusetts-Licensed Private Career Schools as well as information on selecting a school, obtaining financial aid, etc. This publication is available in three languages: English, Spanish and Portuguese.

TRENDS IN VOCATIONAL EDUCATION 1971-75
October 1976

Contains statistical information on vocational educational trends in the areas of enrollment, staff and finances.

UPDATE '76: A REPORT ON GUIDANCE IN MASSACHUSETTS
1976

Highlights information on resources and programs available in the areas of career guidance and counseling, job placement and in-service opportunities.

WHERE AVAILABLE:

Unless otherwise noted, any of the publications listed above can be obtained from Regional Education Centers. (See inside back cover for addresses.)

REGIONAL EDUCATION CENTERS

REGIONAL EDUCATION CENTERS

A map of Massachusetts showing the location of the six Regional Centers and the cities and towns they serve. Also includes the address of each Regional Education Center and the name of each Regional Center Coordinator.

A STATE EDUCATION DEPARTMENT REGIONALIZES
Spring 1976

Provides information about the history behind Regional Education Centers, the development of staff functions and service roles, the relationship with the central office and future directions.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of Educational Information Services
31 St. James Avenue
Boston, MA 02116 (617) 727-5792

RESEARCH AND ASSESSMENT

For the past three years (1974-1977), the State Department of Education, Bureau of Research and Assessment has published the results of the Massachusetts Educational Assessment Program.

Two publications -- Citizen Attitudes Toward Education 1974-75 and Public Response to Educational Goals 1974-75 -- summarize the results of assessment activities involving a survey of the general population. A Summary and Policy Implications report was also published at the end of each yearly phase to

summarize the results of all the assessment data for that year.

The remaining publications in the series deal with a specific area in which students' abilities were assessed.

The following is a list of all publications resulting from the program:

1974-1975:
CITIZEN ATTITUDES TOWARD EDUCATION
DECISION MAKING
OCCUPATIONAL ATTITUDES
OCCUPATIONAL KNOWLEDGE
PUBLIC RESPONSES TO EDUCATIONAL GOALS
READING
SUMMARY AND POLICY IMPLICATIONS

1975-1976:
CITIZENSHIP AND SOCIAL STUDIES
FOREIGN LANGUAGE
METCO ASSESSMENT
PILOT STUDY ON SCHOOL CLIMATE
SUMMARY AND POLICY IMPLICATIONS
WRITING

1976-1977:
SCIENCE AND ECOLOGY
CONSUMER SKILLS AND VALUES
SCHOOL CLIMATE
SUMMARY AND POLICY IMPLICATIONS

WHERE AVAILABLE:

These publications are available from any Regional Education Center or Massachusetts Department of Education, Bureau of Educational Information Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5792

Other publications dealing with educational research and assessment include:

DECLINING TEST SCORES, A STATE STUDY
1976

Provides information on national test score trends and

Massachusetts test score trends, as well as information on the possible effects of various factors on score decline. Includes conclusions and bibliography.

DISTRIBUTION OF HIGH SCHOOL GRADUATES CLASS OF 1975

September 1976

Statistical information on total numbers of high school graduates, a breakdown of those figures into several categories and a five year trend study. Published annually.

FACTS ABOUT EDUCATION IN MASSACHUSETTS

A brief compilation of statistics and descriptive information on student characteristics, enrollments, school personnel, organization of districts and schools, funding, educational opportunities and media services. Published annually. *Available from: Massachusetts Department of Education, Bureau of Educational Information Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5732*

MASSACHUSETTS SCHOOL DIRECTORY

1976-77

Lists the names of superintendents and principals, mailing addresses, enrollment figures and phone numbers for each school in the following categories: local public schools, state schools, independent vocational schools, academic regional schools, vocational-technical regional schools, county agricultural schools and non-public schools. *Available from: Massachusetts Department of Education, Bureau of Educational Information Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5792*

SCHOOL COMMITTEE CHAIRPERSONS

1976-77

A listing of names and addresses of school committee chairpersons of local districts in Massachusetts for the school year 1976-1977. Published annually.

WHERE AVAILABLE:

Unless otherwise noted, contact:

Massachusetts Department of Education
Bureau of Research and Assessment
31 St. James Avenue
Boston, MA 02116 (617) 727-8497

RIGHT TO READ

FOCUS ON EXCELLENCE

Describes twenty-six conditions that should exist if reading failure is to be eliminated from schools. Criteria are organized under five areas: community and school climate, organizing and managing a reading program, selecting and utilizing materials, fostering reading interests, and staffing a reading program. Prepared by the New England Consortium for Right to Read.

THE MASSACHUSETTS RIGHT TO READ
1976

A brochure describing the roles of the state and local Right to Read directors. Includes a list of the local Right to Read sites and directors.

THE MASSACHUSETTS RIGHT TO READ EFFORT:
A PLAN FOR THE FIFTH YEAR 1977-1978

Describes Massachusetts Right to Read activities in the year 1977-1978 that will address the ten objectives set by the national Right to Read Office.

THE MASSACHUSETTS RIGHT TO READ EFFORT FORCE FIELD ANALYSIS
August 1976

Describes how to prioritize reading needs on the basis of a needs assessment. Offers a series of steps for developing a problem statement for those high priority needs.

THE MASSACHUSETTS RIGHT TO READ EFFORT-NEEDS ASSESSMENT INSTRUMENT

Provides an instrument for determining how well a particular school system is currently meeting the criteria of reading excellence established by the New England Consortium for the Right to Read effort.

THE MASSACHUSETTS RIGHT TO READ EFFORT POSITION PAPER ON FOSTERING READING INTERESTS
January 1977

Attempts to answer two questions: Why should reading be encouraged? How can one go about promoting the reading habit in our schools?

MASSACHUSETTS RIGHT TO READ EFFORT STATEMENT OF PRINCIPLES

A brochure describing the principles behind the Right to Read effort in Massachusetts.

THE MASSACHUSETTS RIGHT TO READ EFFORT YEAR 3 EVALUATION, 1975-76

An assessment of the changes in reading programs, in attitudes towards reading, and in the training of reading personnel that have taken place in Massachusetts Right to Read sites during 1975-1976.

THE NEW ENGLAND CONSORTIUM FOR THE RIGHT TO READ: PROCEEDINGS OF THE ADMINISTRATORS' CONFERENCE
February 1975

Highlights the important ideas shared at the conference held in October, 1974. Summarizes the results of the discussion groups and the major speakers' addresses. Prepared by the New England Consortium for the Right to Read.

READING RIGHTS AND RESPONSIBILITIES
May 1977

A newsletter providing information on recent con-

ferences, upcoming events, and local Right to Read news briefs.

RECOMMENDED STANDARDS FOR PROFESSIONAL PREPARATION IN READING EDUCATION
September 1976

Specifies general and specific competencies needed for each of six important roles of reading personnel in reading education. Prepared by the New England Reading Association and the New England Consortium for the Right to Read.

RIGHT TO READ STATE DIRECTORS' HANDBOOK PART III: THE LOCAL EFFORT
1976

Provides information on Local Education Agency (LEA) strategy, the LEA plan of action, staff development, evaluation, and dissemination. Prepared by the United States Office of Education, Right to Read Office.

WHY RIGHT TO READ?

A brochure describing how and why the Right to Read effort was begun, its unique aspects, the role of the state education agency, the delivery system and the role of the people involved.

WHERE AVAILABLE:

State Department of Education
Right to Read Office - Statler Office Building
Room 613
20 Providence Street
Boston, Massachusetts 02116 (617) 542-7349

SCHOOL BUILDING ASSISTANCE

FACILITIES PLANNING GUIDE: EARLY CHILDHOOD EDUCATION
1972

Provides information on the planning of facilities for early childhood education. Emphasizes geographic

factors, environmental factors, size and relationship of spaces, special facilities and equipment. Includes regulations and bibliography.

REGULATIONS FOR CHAPTER 645 AS AMENDED
Revised, January 1974

The actual text of Chapter 645, an act to encourage the establishment of regional and consolidated public schools and to provide financial assistance to cities and towns in the construction of school buildings.

SPECIAL EDUCATION FACILITIES GUIDEBOOK

A guide to planning special education facilities in the schools. Includes regulations and bibliography.

WHERE AVAILABLE:

Massachusetts Department of Education
School Building Assistance Bureau
Division of School Facilities and Related Services
31 St. James Avenue
Boston, MA 02116 (617) 727-5780

SCHOOL DISTRICT REORGANIZATION AND COLLABORATION

THE BOARD POLICY ON EDUCATIONAL COLLABORATIVES
July 1977

A policy statement which attempts to clarify the intent of Chapter 797 of the Acts of 1974, to delineate the Board's position on the future direction of collaboratives, and to provide for a uniform and consistent approach to collaborative issues by Department staff.

LISTING OF REGIONAL SCHOOL DISTRICTS IN THE COMMONWEALTH

Provides information on all schools in each regional

district including enrollment figures, names of superintendents and school committee chairpersons as well as a series of maps showing the communities involved in academic regional school districts, vocational regional school districts and superintendency unions.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of School District Reorganization and Collaboration
Division of School Facilities and Related Services
31 St. James Avenue
Boston, MA 02116 (617) 727-8148

SCHOOL FINANCE

FISCAL YEAR 1976 PER FTE EXPENDITURES

Provides data for each city and town in the Commonwealth on full-time equivalent pupil expenditures for pupils in regular day, special needs, and occupational day programs. Published annually. *Available from the Office of Local Aid, Bureau of Research and Assessment, 31 St. James Avenue, Boston, MA 02116 (617) 727-8497*

STATE AID TO EDUCATION IN MASSACHUSETTS
June 1976

Explains the larger structure of state aid to local governments and how education aid relates to that structure, and describes the major education aid programs including Chapter 70 and the larger categorical reimbursement programs.

TAXES AND SCHOOLS IN MASSACHUSETTS:
A PROPOSAL FOR REFORM
1977

A brief summary of the "taxes and schools" problem in Massachusetts and a proposed legislative solution submitted to the General Court by the Board of Education.

TAXES, SCHOOLS, AND INEQUALITY IN MASSACHUSETTS: CHAPTER 70 SCHOOL AID AND SCHOOL FINANCE
June 1977

A two part study by the fiscal policy planning project of the Executive Planning Office, Office of the Commissioner. Includes: 1) a general overview of historical trends in school finance in Massachusetts, as well as comparisons with trends in other states and the nation as a whole, and 2) a description and statistical analysis of Chapter 70. Particular attention is paid to the degree to which Chapter 70 aid is equalized.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of Educational Information Services
31 St. James Avenue
Boston, Massachusetts 02116 (617) 727-5792

SCHOOL MANAGEMENT SERVICES

APPROACHES TO THE CONSERVATION OF ENERGY IN THE PUBLIC SCHOOLS
1975

A listing of practical suggestions for conserving energy in schools in the areas of lighting and electricity, heating and air conditioning, maintenance, etc.

GUIDELINES TO SCHOOL TRANSPORTATION SERVICES IN MASSACHUSETTS
1975

Provides a compilation of proven practices and materials used by school districts in the Commonwealth. Includes guideposts, bid specifications, methods of computing costs, the laws of the Commonwealth and other transportation information.

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of School Management Services
Division of School Facilities and Related Services
31 St. James Avenue
Boston, MA 02116 (617) 727-5790

SPECIAL EDUCATION

A 766 HANDBOOK FOR STUDENTS
August 1977

A handbook written for, by, and about secondary school students and their relationship to Massachusetts state law Chapter 766 for special needs students. *Available from the Bureau of Student Services (617) 727-5754.*

CHAPTER 766 ADMINISTRATIVE FORMS

A series of administrative forms for maintaining accurate records pertaining to special education services mandated by Chapter 766. Includes referral forms, forms for educational plans, etc. *Available from the Bureau of Program Audit and Assistance (617) 727-5440.*

DECISIONS: SPECIAL EDUCATION APPEALS HEARINGS
1977

Published results of prior decisions rendered in 766 appeals hearings, categorized according to issues, and appropriate for use by parents, administrators, and child advocates involved in the appeals process. Published quarterly. *A copy is available at the Bureau of Special Education Appeals and can be xeroxed at cost. (617) 727-8534*

DIRECTORY OF PRIVATE SCHOOLS APPROVED UNDER CHAPTER 766
February 1977

Includes program descriptions. Appropriate for use by

special education administrators for placing special needs students in private day and residential schools under Chapter 766. *A copy is available at each regional center and can be xeroxed at cost. A brief listing of these same schools should be available in September, 1977 at the Division of Special Education.*

DRIVER TRAINING MANUAL FOR SPECIAL NEEDS TRANSPORTATION

Includes information on driver selection and qualifications, the driver's disciplinary role, information that should be on each vehicle and what to do in a variety of emergency situations. *Available from the Bureau of School Management Services, Division of School Facilities and Related Services, 31 St. James Avenue, Boston, MA 02116 (617) 727-5790.*

HANDBOOK FOR CORE EVALUATION OF YOUTH IN DYS SECURE AND TREATMENT FACILITIES
August 1977

A handbook that identifies and outlines the core evaluation process in terms of team composition and responsibilities, and development of appropriate educational plans for Department of Youth Services youth. *Available from: Educational Collaborative for Greater Boston (EDCO, Inc.), 20 Kent Street, Brookline, MA 02146 (617) 738-5600.*

GUIDELINES -- BUREAU OF APPEALS
1977

An explanation of the due process system as followed by the Bureau of Appeals. Useful for parents, school administrators, and advocacy groups involved in the appeals process. *Available from the Bureau of Special Education Appeals (617) 727-8534*

MASSACHUSETTS COLLEGE/UNIVERSITY FACULTY AVAILABLE FOR TRAINING AND CONSULTATION IN SPECIAL EDUCATION AND RELATED FIELDS
March 1977

Includes a listing of faculty available in various

areas of specialization, an alphabetical listing of individual faculty members and the addresses and phone numbers of training programs at each institution. *Available from the Special Education Manpower Project (617) 482-3818*

PARENTS AND 766
February 1977

A parents' guide for children needing special educational services. Includes information on the screening and referral process, the core evaluation, the educational plan, the appeal process, and items requiring parental approval.

PROJECT CORE: FINAL REPORT
September 1977

A summary (1976-1977) of Project CORE, a state-wide project to deliver educational services to youth offenders and special needs students in secondary schools and public institutions including the Department of Youth Services and county houses of correction. *Available from: Comprehensive Secondary School Planning Project, 178 Tremont St., Boston, MA 02111*

REGULATIONS CHAPTER 766
October 1978

The actual text of the regulations for the implementation of Chapter 766 of the Acts of 1972, the comprehensive special education law. *Available at the State House for a charge of $2.15 per copy. The regulations are being revised to be consistent with P.L. 94-142 and the revised document should be available after January 1978 at the Regional Education Centers.*

A SPECIAL EDUCATION EVALUATION: CHAPTER 766 PROGRAM AUDIT
July 1976

This brochure provides a general overview of the program audit process -- its goals, phases, and major

components. *Available at Regional Education Centers and from the Bureau of Program Audit and Assistance (617) 727-5440*

SPECIAL EDUCATION IN-SERVICE TRAINING PROGRAMS FUNDED IN MASSACHUSETTS AND FUNDING SOURCES FISCAL YEAR 1977
November 1976

Describes special education projects and programs in Massachusetts funded by grants under such federal mandates as ESEA Title I, 89-313, EHA Titles VI-B, VI-C, VI-D and VI-G, and ESEA Title IV. Also includes information on the level of funding, eligibility, and application process under these laws. *Available from the Special Education Manpower Project (617) 482-3318*

SPECIAL EDUCATION MANPOWER IN MASSACHUSETTS: STATUS REPORT AND RECOMMENDATIONS
July 1976

Includes data on variables affecting special education supply and demand and state and federal special education training priorities. *Available from the Special Education Manpower Project (617) 482-3318*

SPECIAL EDUCATION TRAINING PROGRAMS OFFERED BY MASSACHUSETTS COLLEGES AND UNIVERSITIES
March 1977

Provides information on pre-service, long term in-service, and short term in-service training programs at Massachusetts colleges and universities. *Available from the Special Education Manpower Project (617) 482-3318*

SPECIAL EDUCATION TRAINING RESOURCE CATALOGUE
April 1977

A resource guide to training programs and facilities in the state for special educators. *Available from Special Projects ALRC/RRC Project (617) 426-9603*

SUMMER PROGRAMS FOR CHILDREN IN STATE SCHOOLS, STATE HOSPITALS AND STATE HOSPITAL SCHOOLS
June 1977

Identifies 110 summer programs which are appropriate for the placement of institutionalized children. Includes the location, description and performance areas. The directory also includes the results of the Bureau of Institutional Schools' assessments of summer programs in Massachusetts. *Available from the Bureau of Institutional Schools (617) 727-5530*

WAVELENGTHS
January 1977

A self-awareness guide for 16-21 year olds geared to court-adjudicated youth and school drop-outs. Provides a mechanism for discussion of decision-making, friends, love, and sex. *Available from: Comprehensive Secondary School Planning Project, 178 Tremont St., Boston, MA 02111*

WHAT EVERYONE SHOULD KNOW ABOUT CHAPTER 766
1975

Provides answers to basic questions about Chapter 766 such as: what Chapter 766 is, why it is important, who is covered, how children with special needs are identified and what schools' and parents' responsibilities are. *Available at all Regional Education Centers and from the Division of Special Education.*

WHERE AVAILABLE:

Unless otherwise noted, contact:

Massachusetts Department of Education
Division of Special Education
31 St. James Avenue
Boston, Massachusetts 02116
(617) 727-6217
If a Bureau or Project is noted, address inquiries to that office at the Department.

STUDENT SERVICES

CURRICULUM INNOVATION: RECOMMENDATIONS FOR THE IMPLEMENTATION OF CHAPTER 215 OF THE ACTS OF 1972

These recommendations address the issue of how to successfully institute a new course in a high school as mandated by Chapter 215 of the Acts of 1972.

GUIDELINES FOR IMPLEMENTING STUDENT SERVICE CENTERS IN LOCAL SCHOOLS
May 1976

Contains general information regarding existing Student Service Centers, the rationale for establishing them, and procedures for implementation of Student Service Centers at the local level.

LAWS AFFECTING MASSACHUSETTS STUDENTS, 1971-1974

Provides information for students about current laws which directly affect them. Describes laws pertaining to equal educational opportunity, student advisory councils, special education, student records and rights, vocational education, and private schools.

MASSACHUSETTS STUDENTS IN DECISION-MAKING
1976

A report by the Student Service Center-Student Advisory Council Project including its final report and the results of an independent, third-party evaluation of the project.

RECOMMENDATIONS FOR THE ELECTION AND OPERATION OF STUDENT ADVISORY COMMITTEES TO SCHOOL COMMITTEES
November 1974

The recommendations specifically address the Student Advisory Committees' election process, officers' responsibilities and functions, and relationship with

school committees. Includes sample forms and other pertinent materials for use in implementing the recommendations.

SCHOLARSHIP PROGRAMS
August 1976

Provides descriptions of federal, state and private scholarship programs, educational loan programs, educational benefits, work-study and co-op programs, and service-related financial aid programs. Includes a list of available books and pamphlets on financial aid. Descriptions include how and where to apply for these programs.

STUDENT ADVISORY COUNCIL BROCHURE

Provides a brief description of what the Student Advisory Council is, its purpose, what it has accomplished so far, and how it got started. Useful for students who wish to become involved in the SAC or simply want to know more about it.

STUDENT ADVISORY COUNCIL GUIDELINES FOR SMOKING PRIVILEGES
December 1974

Provides information on how to establish a student smoking area in a school, including writing the proposal, finding a location, establishing rules, etc.

STUDENT ADVISORY COUNCIL REPORT TO THE STATE BOARD OF EDUCATION 1974-1975

Provides a broad perspective on the activities of the Student Advisory Council during its 1974-1975 term in five general areas: completion of substantive projects and proposals, legislative efforts, workshops and training efforts, cooperative efforts with other groups and organizations, and publicity drives.

STUDENT COMMITMENT TO EDUCATIONAL EQUITY

Describes briefly what Project SCEE is including its geographic scope, activities, the student groups participating in the project and the goals of the project.

STUDENTS IN DECISION-MAKING: A GUIDEBOOK
July 1977

Practical guidebook for teachers, administrators and students on how to involve students in educational decision-making at the local school level.

STUDENT RECORD REGULATIONS
June 1976

Contains the actual text of regulations pertaining to student records including destruction of student records, access, appeals, and so on. The booklet also includes examples of suggested forms that will help local school systems implement the regulations with a minimum of confusion.

STUDENT SERVICE CENTER BROCHURE

Briefly describes the Student Service Center -- how it began, the services provided to students and where the centers are located.

WHERE AVAILABLE:

These publications can be obtained by contacting any of the Student Service Centers listed below.

Boston Student Service Center
Department of Education
31 St. James Avenue
Boston, MA 02116 (617) 727-5754

Western Mass. Student Service Center
155 Maple Street
Springfield, MA 01103

Central Mass. Student Service Center
Beaman Street, Route 140
West Boylston, MA 01583 (617) 835-6056

North Andover Student Service Center
1551 Osgood Street
North Andover, MA 01845 (617) 682-0171

Southeast Student Service Center
P.O. Box 29
Middleboro, MA 02346 (617) 947-3240

TEACHER CERTIFICATION

CERTIFICATION REQUIREMENTS

Separate lists of certification requirements in the following areas: 1) certification of supervisors of attendance, 2) certification requirements of school psychologists, 3) teacher certification requirements-driver education and 4) certification of public school professional personnel.

LIST OF TEACHING VACANCIES

1977

A monthly newsletter, listing teaching vacancies in cities and towns throughout the Commonwealth and in other states. Includes where to apply and is published every three weeks. *This list is only available to those who subscribe to the Placement Service provided by the Bureau of Teacher Certification. The fee for a one year subscription is $5.00. Applications are available at the Bureau.*

WHERE AVAILABLE:

Massachusetts Department of Education
Bureau of Teacher Preparation, Certification, and Placement
31 St. James Avenue
Boston, MA 02116 (617) 727-5726